

THE
Inspire & Achieve
FOUNDATION



YOUTH BOARD VOLUNTEER RECRUITMENT PACK



We're hiring

Thank you for your interest in joining the Inspire and Achieve Foundation as a Youth Board volunteer. The Youth Board plays an important role in shaping the ongoing support that we offer as a charity and elevating the voices and ideas of you, our service users, to develop new and existing projects. Most importantly, this is a role you can make your own so whether you're passionate about getting young people active or interested in helping us develop our discord server, the youth board is your space to bring ideas to life and lead positive change in your community.

This is an exciting time to join our expanding team as we begin the next chapter of our story and work towards our strategic mission of inspiring young people and empowering them to achieve their best. As young people who have experienced our support first hand, you are best placed to advise on what's working, what's missing and how we continue to grow and meet local demand. It's your voice that matters most in the conversations that will follow and we want you make sure you are heard!



Pippa Carter

Director of The Inspire and Achieve Foundation

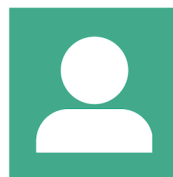
Our values as a charity



Committed & Passionate



Positive & Respectful



Youth Focussed



Quality of Service

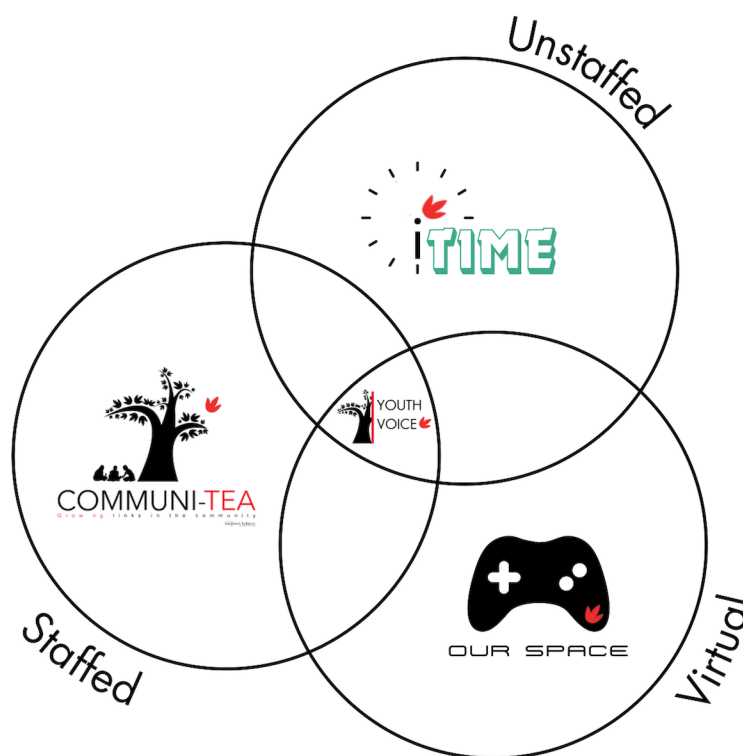
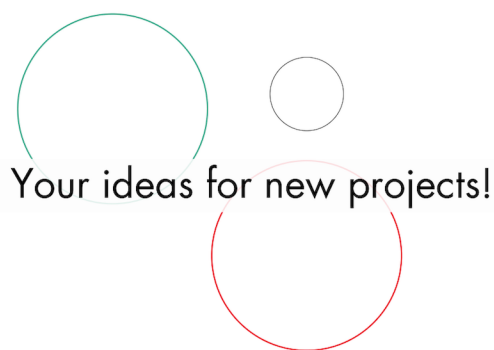


Responsible & Accountable

What is the Youth Board?

The IAF youth board ensures that young people are kept at the heart of our decision making as a charity. You'll explore feedback on our youth-led projects, share your own experiences of what you enjoyed, what you would change and what new projects you think would benefit young people in Nottinghamshire before feeding this information up to our management team and trustees.

Our youth-led projects:



What does a Youth Board member do?

As a Youth Board volunteer, you will meet with other youth board members four times a year to discuss the charity's projects. Whilst there is some formality to the meeting, your role is to chat about what we do as a charity and how we can help more people and/or help better!

There are a variety of roles within the youth board (outlined on the next page) which fulfil different purposes and you can choose the responsibilities that interest you most.



Roles and Responsibilities

Chair of the Board

The chair of the Youth Board plays an important role in the group as they lead the meetings and ensure discussions stay on topic. The chair encourages everyone at the table to input into the conversations and ensures all board members have an equal turn to share their thoughts and ideas.

Treasurer

As a treasurer, you will be responsible for keeping track of the board's budget and making sure you have enough money to complete your projects. You'll work with the Youth Activities Coordinator to ensure that the Youth Board's spending is recorded and that all receipts are filed with IAF's finance team.

Project rep

As a project rep, you will offer insights and feedback on a particular service such as Prince's Trust Team programme or mentoring. You'll use your unique perspective as a programme participant to explore how our projects fit together in a circle of support and how they can be developed further.

Youth Board member

This is a great role for those who want to dip in and out board meetings to share ideas but not take on a leadership role. As a board member you'll bring your energy and feedback to discussions about local issues, IAF projects and opportunities to spread the word about the work we do.

How do I apply?

We're looking for around 10-15 youth board members to give their time to representing young people in Nottinghamshire. Applications to join our youth board are open year round so if you're interested in joining the team, please speak contact your Team Leader/Mentor or reach out to our Youth Activities Coordinator on info@inspireachieve.co.uk.

Why should I volunteer?

Volunteering with IAF is not just about giving back – it's about personal growth and development.

- ✓ Learn new skills
- ✓ Add to your CV
- ✓ Meet new people
- ✓ Create a role around your interests
- ✓ Volunteer away days to help you connect as a team

How will I be supported?

The Youth Board is coordinated by IAF's Youth Activities Coordinator who works across our projects to make our services fun, inclusive and accessible. If you have any questions or concerns within your role as a volunteer, they will be on hand to support you.

One of the key features of our Youth Board project is the use of Our Space, IAF's dedicated Discord platform which serves as a hub for volunteers to collaborate between meetings, share ideas, and communicate with other young people. It's really important that the Youth Board represents everyone we support so Our Space enables young people across the Nottinghamshire area to attend virtually.





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